

SOLICITATION POLICY

Solicitation is defined as, the sale, lease or rental or offer for sale, lease rental of any property, product, merchandise, publication or service, whether for immediate or future delivery; an oral statement or the distribution or display of printed material, merchandise or products that is designed to encourage the purchase use or rental of any property, product, merchandise, publication or service; the receipt of, or request for, any gift or contribution; or the request to support, oppose, vote for or vote against a candidate, issue or proposition appearing on the ballot at any election held pursuant to state or federal law or local ordinances.

No solicitation, as defined above, shall be conducted on any property, street or sidewalk, or in any building, structure or facility owned or controlled by The University of Texas System or any of its institutions unless permitted by the Regents' Rules and Regulations, Series 80103 (<https://www.utsystem.edu/board-of-regents/rules/80103-solicitation/>). Therefore, no solicitation shall be conducted on the campus of The University of Texas at San Antonio with the following exceptions as defined in The University of Texas at San Antonio Handbook of Operating Policies, Policy 9.1.7 (https://wp.uthscsa.edu/compliance/wp-content/uploads/sites/174/2022/07/HOP_9.1.7.pdf):

1. Registered or sponsored student organizations may collect membership fees and admission for events and similar activities only if prior approval is obtained from the Vice President for Academic, Faculty and Student Affairs, the Chief Student Affairs Officer, or named designee and the required accounting for such activities is submitted to the Vice President for Academic, Faculty and Student Affairs or the Chief Student Affairs Officer.
2. Per the Regent's Rules and Regulations, Series 80103, (Collection or Sales by a University Organization) the collection of contributions or the sale of merchandise, publications, food, or nonalcoholic beverages by the students' association or by a sponsored or registered student, faculty, or staff organization. A students' association or a registered or sponsored student, faculty, or staff organization may not conduct such solicitation activities on behalf of or for the benefit of any individual, association, organization, corporation, or group of individuals that is not registered as a student, faculty, or staff organization.
3. Major focus for fund-raising activities on the campus of The University of Texas at San Antonio that generate funds for university programs and the State Employee Charitable Campaign (SECC). Requests by other off-campus, non-profit 501(c)(3) organizations to conduct fund-raising activities must be forwarded to the Vice President, the Chief Development Officer, or named designee for review. Only The University of Texas at San Antonio Executive Committee may authorize such events.